



# SHIRE OAK ACADEMY

TURNING POTENTIAL INTO EXCELLENCE



January 2023

Dear Parent/Carer,

The Mercian Trust is undergoing a significant investment programme into our IT infrastructure. The improvements will have huge benefits for both student learning, and the general administrative workings of the Academy. We are excited about the improvements this will bring in the long term, but there will be some short-term disruption.

The company overseeing this project, Our Learning Cloud, will be onsite at Shire Oak Academy from Monday 9th January until Monday 16th January 2023. The Academy will remain fully open for that week but our access to IT and communications will be very limited. In particular, I wanted to draw your attention to the following:

Communication:

- Student Absence should be reported as normal through studybugs. Emails will still be sent out for absent students, although this may be a little later than usual.
- The normal School telephone system will be unavailable. If you need to contact the School for any reason please contact reception via this mobile number: 07943823622
- The usual enquiries email address, as well as staff email addresses, will be down for the week. Please contact the Academy via the temporary reception number, or your child's Head of Year team

Year 7 - 07943823785	Year 10 - 07943823574
Year 8 - 07958585175	Year 11 - 07943823882
Year 9 - 07943823794	Sixth Form - 07958585162
Mrs Smith - 07887942193	

- Please do not come on to the site as there will be significant work going on. Rest assured that we do have systems in place to contact you in an emergency.
- The Academy website and social media streams will still be running as normal, and both continue to be a good source of information.

Teaching and Learning / Curriculum:

- Lessons will go ahead as per the normal teaching timetable and all students are expected to attend as normal. Some subjects may make adaptations to their curricula for that week.
- Minimal homework will be set. Where it is set it will be paper based. No homework will be set on Google Classroom / SIMs App that week, and no electronic resources will be uploaded to Google Classroom.
- Year 13 mock examinations still take place in this week
- School laptops/in school devices:
  - All laptops currently loaned out to students need to be handed in on Friday 6th January. These will be redistributed on Tuesday 17th January.
- All student accessible desktops and laptops will be unavailable during migration week. Students, particularly, those in the Sixth Form should be aware of this when planning their time for the week.

The Canteen:

- There will be no breakfast or breaktime service. Students should bring sufficient snacks if they get hungry before lunch.
- The dining room, Grab and Go and the Hub will continue to provide a meal service at lunchtime, but there will be a reduced number of options and a simplified pricing system via the Meal Deal system. The Meal Deal system offers students a main meal/deli sub/hot wrap + either a dessert or a 330ml drink.

- There will be a delay in applying the cost of the meal against the ParentMail account. Lunch, as outlined above, will be charged at a standard £2.60.
- Those entitled to Free School Meals will still receive this.
- No email pre-orders available in 'The Loakal'; No goodies will be served and just paninis, wraps and subs with a drink at a set price of £2.60 at lunchtime.
- Year 11 will not be permitted pre orders this week.
- Tuck shop and The Hub will be open as normal serving 'grab and go' fast food or a sandwich/wrap and a drink at a set price of £2.00.
- The Main hatch will be open serving a limited selection of 3 home prepared hot meal choices, 2 meat options and 1 vegetarian choice of our most popular dishes, served with a cake and a cup of squash. At an inclusive set meal price of £2.30.
- Curry bar will be open as normal offering a choice of curry or pasta and a drink at a set price of £2.30.
- Please note that if a student has food at a service point they will be charged the set meal deal price appropriate for that service counter, £2.30 for hot food, £2.00 for 'grab and go', No extras will be available
- The flag at the tills for those with allergies will not function, we will provide the dining room with student allergen information but students will need to be more alert and ask staff about allergens.

Events:

- The flu nasal vaccination will still take place on Monday 23rd January, as will Year 13 exams.

I want to thank you in advance for your understanding with this and for your ongoing support during our Migration week.

Yours sincerely



Annabel Stoddart  
Headteacher